



ROCKEFELLER ARCHIVE CENTER

15 DAYTON AVENUE · SLEEPY HOLLOW · NEW YORK 10591-1591

TELEPHONE (914) 631-4505 · FAX (914) 631-6017

<http://archive.rockefeller.edu>

Name _____

Name of Meeting: Workshop: American Philanthropic Support for Communication and Culture

Location (City) RAC, Sleepy Hollow **(State)** New York

Receipts are requested for all items and required for all items over \$25.00

Please itemize expenses below and attach original receipts to this page by paper clip

Air/Train Travel to and from the workshop:

Meals on travel days (less alcoholic beverages):

(Not to exceed per-diem allowance \$40.00)

Additional hotel stay (if other than Hilton, not to exceed \$129 per night)

Other (Taxis/Airport Limousines/Car Rentals/Use of personal car @ 37.5 cents per mile):

TOTAL: _____

Return, along with original receipts, to:

Norine Goodnough, Rockefeller Archive Center, 15 Dayton Avenue, Sleepy Hollow, NY 10591-1598

Tel: (914) 631-4505